

Ref: MRKIT/IQAC/2017-2018/IQAC Inauguration

Minutes of IQAC Inauguration

Date : 08-06-2017

Time : 10.00 am

Venue: Conference Hall

Meeting was convened by The Principal.

The following points were discussed in the meeting,

- The management proposed to establish an Internal Quality Assurance Cell (IQAC) as a quality sustenance measure and the Chairperson of IQAC is Dr. K. Anandavelu, Principal.
- 2. The following faculty members were nominated by the Principal to represent faculty level.
 - i) Mr. A. Arulmozhi, HOD i/c Civil
 - ii) Mr. A. Akilan, HOD i/c CSE
 - iii) Mr. S. Sathyamoorthy, HOD i/c ECE
 - iv) Mr. B. Karthikeyan, HOD i/c EEE
 - v) Mr. K. Thiruvasagamoorthy, HOD i/c Mech
 - vi) Mr. G. Chitrarasan, HOD i/c H & S
- 3. One member from the management representing IQAC is Dr. E. Gokulakannan
- 4. Nominee from Students, Alumni and Official Staff
 - i) Student : 1. Ms. P. Akshaya
 - 2. Mr. G. Sathiyamoorthy
 - 3. Mr. S. Vigneshkumar
 - ii) Alumni : 1. Mr. E. Muthamizhselvan
 - 2. Ms. S. Abinaya
 - iii) Official Staff: A. Vel, Lab Assistant / CSE
- 5. One nominee each from Retired Academician and Industrialists.
 - i) Retired Academician: Prof. Ramanathan, Dept of Chemistry,

Annamalai University

- ii) Industrialist
- : Mr. R. Periyasamy, Saranya Spinning Mills, Namakal.
- 6. Mr. K. Thiruvasagamoorthy, AP/Mech, was nominated as the IQAC Coordinator.
- 7. One member from the local society: Mr. K. Manokaran, Retired Head Master
- 8. The management and the employer suggested applying for NAAC Accreditation.
- The importance of IQAC was emphasized and its work is to do internalization and institutionalization of quality enhancement initiatives.

Management Representative



Dr.K.ANANDAVELU, B.E., M.E., Ph.D.,
D.I.S., I.G.C.O.H.S., M.I.S.T.E., M.S.E.A(N
PRINCIPAL
MRK Institut

MRK Institute of Technology Kattumannarkoil - 608 304



MRK Institute of Technology

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)
An ISO 9001: 2008 Certified Institution

MRK Institute of Technology
Nationangulum Village,
Kattumannarkori – 608 301.
Cuddulore Or. Cambuda.
Ph. 04144 – 260270, 262728
Fay: 04144 – 262728
4 +91-9487691969



Members of the Committee

Sl. No.	Category	Designation	Name of the Member
1.	Chair Person	Head of the Institution	Dr. K. Anandavelu
2.	Member of Management	Administrative Officer	Dr. E. Gokulakannan
3.	IQAC Coordinator	Coordinator	Mr. K.Thiruvasagamoorthy
		Manager	Mr. K. Viswanath
		Exam cell Coordinator	Mr. A. Mahabubadsha
		NSS Coordinator	Mr. N. Sithivinayagam
4.	Administrative Officers	PRO	Mr. S. Thinagar
		System Administrator	Mr. R. Mageswaran
		PED	Mr. T.Mayilvalavan
			Mr. P.Manimaran
	15	Librarian	Mr. S.Ganesamoorthy
		HoD/Civil	Mr. A. Arulmozhi
5.	Head of the Department	HoD/CSE	Mr. A. Akilan
		HoD/ECE	Mr. S. Sathyamoorthy
		HoD/EEE	Mr. B. Karthikeyan
		HoD/MECH	Mr. K. Thiruvasagamoorthy
		HoD/S&H	Mr. G. Chitrarasan
	Alumni Members	Alumni 2019-13, Mechanical	Mr. E. Muthamizhselvan
6.		Alumni 2012-16, Dept. of Civil	Ms. S. Abinaya
7.	Member from Industry	Engineer	Mr. R.Periyasamy, Saranya Spinning Mills, Namakal.
8.	Expert Member	Retired Academician	Prof. Ramanathan, Dept of Chemistry, Annamalai University.
9.	Nominees from Local Society	Retired Head Master	Mr. K. Manokaran
10.	Student Member	Student	P. Akshaya
		Student	G. Sathiyamoorthy
		Student	S. Vigneshkumar

Dr.K.ANANDAVELU, B.E., M.E., Ph.D.
DJ.S., I.G.C.O.H.S., M.I.S.T.E., M.S.E.A(T).,
PRINCIPAL
MRK Institute of Technology

MRK Institute of Technology Nationangelan Village, Kattumannarkoù - 608-301. Caddalore Dr. Tamiliadu. 06: 04144-260270, 262728 Pag: 04144 - 202728 +91 -9487801969



Ref:MRKIT/IQAC/2017-2018/Meeting/01

NAAC MEETING - 01

Date : 20/07/2017

Time : 2.30 pm

Venue: Conference hall

Meeting was convened by Mr. K. Thiruvasagamoorthy / IQAC Coordinator.

The following points were discussed in the meeting.

- The pride of being an NAAC accredited institution was discussed.
- Discussed about various works to be taken forward for NAAC Accreditation.
- Following the NAAC SSR manual, initial discussion about criteria 1 was done and the faculty in-charges for the individual criteria were allocated.

Criteria	Faculty in charge	Department
C-1	Mr. R. Arunkumar	Mechanical
C-2	Mr. R. Balamurugan	Civil
C-3	Mrs. A. Sivapriya & Mr. S. Sathyamoorthy	H & S ECE
C-4	Mr. B. Karthikeyan	EEE
C-5	Mr. A. Arulmozhi	Civil
C-6	Mr. K. Thiruvasagamoorthy	Mechanical
C-7	Mr. T. Periyasamy	CSE

4. The data collection details required for each criteria was analyzed.

IQAC Coordinator

Dr.K.ANANDAVELU, B.E., M.E., Ph.D., D.J.S., I.G.C.O.H.S., M.I.S.T.E., M.S.E.A(T. PRINCIPAL MRK Institute of Technology

Kattumannarkoil - 608 304

Ref:MRKIT/IQAC/2017-2018/Meeting/02

NAAC MEETING - 02

Date: 08/09/2017

Time : 10.30 am

Venue: Principal cabin

Meeting was convened by The Principal..

The following points were discussed in the meeting.

- Principal explained the importance of the data to be allocated as per the guidelines of the NAAC.
- Timeline was fixed for each criterion work allocated to various departments. The work allocation details are shown below.

Criteria	Faculty in charge	Timeline
C-1	Mr.R.Arunkumar, AP/Mech	
C-2	Mr.R.Balamurugan, AP/Civil	
C-3	Mrs.A.Sivapriya, AP/S&H& Mr.S.Sathyamoorthy, AP/ECE	00.00.2017 +- 12.00.2017
C-4	Mr.B.Karthikeyan, AP/EEE	— 09-09-2017 to 13-09-2017
C-5	Mr.A.Arulmozhi, AP/Civil	
C-6	Mr. K.Thiruvasagamoorthy, AP/Mech	
C-7	Mr.T.Periyasamy, AP/CSE	

IQAC Coordinator

Walter C Katumanna

MRK Institute of Technology Wastermangalam Village Fustamannarkoil - 605 301 Castilators Oil Tembrasia SK 04144 - 280270 262728 Fac. 04144 - 262728 4 - 91 - 487801949



Ref:MRKIT/IQAC/2017-2018/Meeting/03

NAAC MEETING - 03

Date : 01/11/2017

Time : 11.00 am

Venue: ECE Department Circuits Lab regarding

Meeting was convened by Mr.K.Thiruvasagamoorthy, IQAC Coordinator.

The following points were discussed in the meeting.

- 1. The data required to be collected for C-1 was finalized.
- 2. Timeline was fixed for C-1 data collection process.
- 3. NACA SSR Manual guidelines are to be followed for SSR preparation.

IQAC Coordinator

Watturnancoul

Ref: MRKIT/IQAC/2017-2018/Meeting/04

NAAC MEETING - 04

Date : 15/12/2017

Time : 11.00 am

Venue: ECE Department Circuits Lab

Meeting was convened by Mr. K. Thiruvasagamoorthy, IQAC Coordinator.

The following points were discussed in the meeting.

- 1. Review meeting was held for NAAC Criteria-1 data collection.
- 2. Criteria-1 faculty in-charge Mr. R. Arunkumar presented the Criteria-1 data.
- 3. Discussions made and valid suggestions of the members are incorporated in the Criteria-1.
- Corrections were made and finalized the data related to Criteria 1 and it was submitted to the principal for approval.

IQAC Coordinator

AST Course of Technology Of Autumannand

MRK Institute of Technology Statistical angular Village Statistical analysis - 608 301 Cuddulors Of Terminada Sh 08144 - 260271 262728 Say: 04144 - 262728 \$ +91 - 9487691989



Ref:MRKIT/IQAC/2017-2018/Meeting/05

NAAC MEETING - 05

Date : 22/01/2018

Time : 3.00 pm

Venue: Conference Hall

In attendance: All Faculty Members

Meeting was convened by The Principal.

The following points were discussed in the meeting.

- Principal said that this meeting will be an eye opener for the faculty members and may give a clear procedure for applying NAAC.
- 2. The faculty members were motivated to work for the same.
- 3. Mr.K.Thiruvasagamoorthy, AP/Mech. Presented the NAAC Accreditation process briefly.
- The responsibility for handling each Criteria was divided among the departments and timeline for completing the work was scheduled as follows.

Criteria	Faculty in-charge	Timeline	
C1	Mr.R.Arunkumar, AP/Mech		
C2	Mr.R.Balamurugan, AP/Civil		
C3	Mrs.A.Sivapriya, AP/S&H& Mr.S.Sathyamoorthy, AP/ECE		
C4	Mr.B.Karthikeyan, AP/EEE	23/01/2018 to 08/02/2018	
C5	Mr.A.Arulmozhi, AP/Civil		
C6	Mr. K.Thiruvasagamoorthy, AP/Mech		
C7	Mr.T.Periyasamy, AP/CSE		

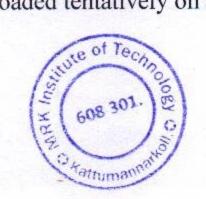
5. NAAC Accreditation CGPA range, Grade allocation and status are mentioned below.

Range of institutional CGPA	Letter Grade	Status
3.51-4.00	A++	Accredited
3.26-3.50	A+	Accredited
3.01-3.25	A	Accredited
2.76-3.00	B++	Accredited
2.51-2.75	B+	Accredited
2.01-2.50	В	Accredited
1.51-2.00	C	Accredited
≤ 1.50	D	Not Accredited

6. The S&H faculty members were asked to collect first year documents for NAAC work.

7. The SSR was decided to be uploaded tentatively on xx-xx-xxxx.

IQAC Coordinator





MRK Institute of Technology Stationary along Sillings Suppression Spil — 606 301 Candelors Gr. Terralmodu. On Octobe — 260270 262728 Son: Octobe — 262728



Ref:MRKIT/IQAC/2017-2018/Meeting/06

NAAC MEETING - 06

Date: 01/03/2018

Time : 2.00 pm

Venue: Digital Lab (II Floor)

In attendance: All NAAC Coordinators

Meeting was convened by Mr.R.Balamurugan, AP/Civil

The following points were discussed in the meeting.

1. The data required to be collected for QIF of Criteria 2 was finalized.

2. Templates for extended profile for Criteria 2 were discussed.

Guidelines are to be followed as per the SOP given by NAAC for data collection process and SSR preparation.

IQAC Coordinator

Water of Technology Of Antiumannah



MRK Institute of Technology
Nationangalam Village
Ruttamannanholi - 508 801.
Cuddulors Ot, Taminada.
76. 04144 - 260770, 267728
Fax: 04144 - 263728
1-101-0487891989



Ref:MRKIT/IQAC/2017-2018/Meeting/07

NAAC MEETING - 07

Date : 17/04/2018

Time : 2.00 pm

Venue: Digital Lab (II Floor)

In attendance: All NAAC Coordinators

Meeting was convened by Mr.R.Balamurugan, AP/Civil

The following points were discussed in the meeting.

1. The data required to be collected for Criteria 2 was finalized.

2. Timeline was fixed for Criteria 2 data collection process.

 Guidelines are to be followed as per the SOP given by NAAC for data collection process and SSR preparation.

IQAC Coordinator

Astronamina of the state of the

MRK Institute of Technology fratsormangulari Village % assessmenthal -- 606 301. Caddalore de, Tambinada. oh 04144 -- 260270, 262728 Faz 04144 -- 262728 # +91 9487801989



Ref: MRKIT/IQAC/2017-2018/Meeting/08

NAAC MEETING - 08

Date : 04/06/2018

Time : 3.30 pm

Venue: Circuit Lab (ECE)

In attendance: All NAAC Coordinators

Meeting was convened by Mrs. A. Sivapriya, AP/Eng.

The following points were discussed in the meeting.

- 1. The various key indicators of Criteria 3 were discussed.
- 2. Standard Operating Procedure (SOP) for Criteria 3 was discussed.

3. The data required for Criteria 3 was finalized.

IQAC Coordinator

de Lectucios O. Morrientos O.

MRK Institute of Technology

Nationamary of - 602 801

Cadamies 02, Temperature

28, 19184 - 26270, 262728

Tax 104144 - 262728

8 - 401 - 2487601960



Ref: MRKIT/IQAC/2018-2019/Meeting/09

NAAC MEETING - 09

Date : 26/07/2018

Time : 2.30 pm

Venue: Circuit Lab (ECE)

In attendance: All NAAC Coordinators

Meeting was convened by Mrs. A. Sivapriya, AP/Eng.

The following points were discussed in the meeting.

- 1. The data required to be collected for Criteria 3 was finalized.
- 2. Timeline was fixed for Criteria 3 data collection process.
- Guidelines are to be followed as per the SOP given by NAAC for data collection process and SSR preparation were discussed.

IQAC Coordinator

608 301. Ogy

Dr.K.ANANBAVELU, B.E., M.E., Ph.D.,
D.I.S., I.G.C.O.H.S., M.I.S.T.E., M.S.E.AM.
PRINCIPAL
MRK Institute of Technology

MRK Institute of Technology Kattumannarkoil - 608 304

MRK Institute of Technology Nastarmangalam Hillage, Kartuman sarkpil - 108 301. Cuddalore Dr. Tamiheada. 26: 04144 - 260270, 262728 Pax: 04344 - 262728 g : -01-0487691969



Ref: MRKIT/IQAC/2018-2019/Meeting/10

NAAC MEETING - 10

: 12/09/2018 Date

Time : 3.30 pm

Venue: Communication Lab (II Floor)

In attendance: All NAAC Coordinators

Meeting was convened by Mr. B.Karthikeyan, AP/EEE. The following points were discussed in the meeting.

- 1. Discussed about SOP and SSR preparation
- Data to be collected from each department.
- Preparation of Template for the Key Indicators in Criterion 4.
- 4. Templates to be shared to other departments.

IQAC Coordinator

Walte of Technology

Yarrumanna!

PRINCIPAL Dr.K.ANANDAVELU, B.E., M.E., Ph.D., D.I.S., I.G.C.O.H.S., M.I.S.T.E., M.S.E.A(T). PRINCIPAL

MRK Institute of Technology Kattumannarkoil - 608 304

MRK Institute of Technology

Nationamagalam Village

Entropy of the Temples of the CERT

Collection Oil Temples of the CERT

See Of 144 - 262718

The Of 144 - 262718

The Of 144 - 262718

Ref: MRKIT/IQAC/2018-2019/Meeting/11

NAAC MEETING - 11

Date : 30/10/2018

Time : 10.30 am

Venue: Communication Lab (II Floor)

In attendance: All NAAC Coordinators

Meeting was convened by Mr. B.Karthikeyan, AP/EEE. The following points were discussed in the meeting.

- 1. Discussed about Collected Data and pending data from other department.
- Data to be collected from office.

3. Descriptive part from Criterion 4 to be prepared.

IQAC Coordinator

of Technology O Howard O Howar



MRK Institute of Technology
Statementgalem Village
Kattementarkeit – 608 501
Caddalore Of Temploadie
08 04144 – 260270 262728
Far 04144 – 262728
§ +67 0487801969



Ref: MRKIT/IQAC/2018-2019/Meeting/12

NAAC MEETING - 12

Date : 12/12/2018

Time : 3.00 pm

Venue: Circuit Lab (II Floor)

In attendance: All NAAC Coordinators

Meeting was convened by Mr.R.Balamurugan AP/Civil.

The following points were discussed in the meeting.

- 1. The data collected for Criteria 2 were presented.
- 2. Normalization of the formats to be submitted was discussed.

3. Due date for formatting the data was fixed.

IQAC Coordinator

SEL ANTINOPORTO SON CONTRACTOR OF SON CONTRACTOR

MRK Institute of Technology Nottornangalam Village, Kottunionnarkovi – 608 301 Cuddalore Dt, Timbrada. 98: 04144 - 260270, 262728 Fig. 64144 - 263728 8 . 191 - 9487691969



Ref: MRKIT/IQAC/2018-2019/Meeting/13

NAAC MEETING - 13

: 01/02/2019 Date

Time : 1.30 pm

Venue: Circuit Lab (II Floor)

In attendance: All NAAC Coordinators

Meeting was convened by Mr.A.Arulmozhi, AP/Civil.

The following points were discussed in the meeting.

- 1. The data requested to be collected for Criteria 5 was discussed and finalized.
- Timeline was fixed for Criteria 5 data collection process.
- Guidelines to be followed as per the SOP given by NAAC for data collection process and SSR preparation were discussed in the meeting.

IQAC Coordinator

Walte of Fechnology (608 301.) O Kathuman

PRINCIPAL Dr.K.ANANDAVEI D.I.S.,I.G.C.O.H.S.,M.I.S.T.E.,M.S.E.A(T)., MRK Institute of Technology

Kattumannarkoil - 608 301.

MRK Institute of Fechnology National galant Milays European anticit - 505 307 Cuddalors U. Tambauda 05: 04144 - 26270, 262728 Fax: 04144 - 262728 8 - 51 - 5487801980



Ref: MRKIT/IQAC/2018-2019/Meeting/14

NAAC MEETING - 14

Date: 18/03/2019

Time : 10.30 am

Venue: Circuit Lab (II Floor)

In attendance: All NAAC Coordinators

Meeting was convened by Mr.A.Arulmozhi, AP/Civil. The following points were discussed in the meeting.

- The data collected for all the metrics in Criteria 5 were presented in the meeting for verification.
- List of activities included in the metric Criteria 5 to 5.1.4 i.e Students offered by the institution for competitive examinations and career counseling offered by the institution were discussed in detail in the meeting.
- 3. Proof for all metrics was also presented in the meeting.

IQAC Coordinator

Gas 301 O House

MRK Institute of Technology
Nationsangulan Village
Kattomannarkeil – 608 301
Cuddalore DE Tomboads
28: 04144 – 260270 263728
Fax: 04144 – 262728
E + 61 - 647801969



Ref: MRKIT/IQAC/2018-2019/Meeting/15

NAAC MEETING - 15

Date : 02/05/2019

Time : 11.30 am

Venue: Circuit Lab (II Floor)

In attendance: All NAAC Coordinators

Meeting was convened by Mr. R. Balamurugan, AP/Civil.

The following points were discussed in the meeting.

- 1. The data collected for Criteria 2 were presented.
- 2. Data to be verified with college administration was listed.
- 3. The process for student's satisfaction survey was discussed.

4. Due date for collecting the remaining data was fixed.

IQAC Coordinator

Gos 301 Conners of the strument of the strumen

MRK Institute of Technology Watterman galam Village, Kathemannarkad - 808-301. Cuddalore Dr. Tembrada 26-04144 - 280270, 252728 Fig. 04144 - 282728 8 +51 - 9487891969



Ref: MRKIT/IQAC/2018-2019/Meeting/16

NAAC MEETING - 16

Date : 15/06/2019

Time : 10.30 am

Venue: Circuit Lab (II Floor)

In attendance: All NAAC Coordinators

Meeting was convened by Mr. K. Thiruvasagamoorthy, AP/Mech.

The following points were discussed in the meeting.

- 1. The data required for Criteria 6 were discussed in the meeting.
- As per the guidelines of NAAC format, data under each key indicator in Criteria 6 was discussed.
- Timeline was fixed for Criteria 6 data collection process.
- It is informed that, guidelines are to be followed as per the SOP given by NAAC for data collection process and SSR preparation.

IQAC Coordinator

608 301. Goldon Composition of the Composition of t

Ref: MRKIT/IQAC/2019-2020/Meeting/17

NAAC MEETING - 17

Date : 01/08/2019

Time : 3.30 pm

Venue: Circuit Lab (II Floor)

In attendance: All NAAC Coordinators

Meeting was convened by Mr. K.Thiruvasagamoorthy, AP/Mech.

The following points were discussed in the meeting.

- The data required to be collected for Criteria 6 under each key indicator detailed to all department coordinator.
- 2. Timeline was fixed for Criteria 6 data collection process.
- Guidelines are to be followed as per the SOP given by NAAC for data collection process and SSR preparation.

IQAC Coordinator

Lectuology O Kattorice O Kattorice O Logo O Post O Monto O Post O Monto O Post O Post

PRINCIPAL

CERT

MRK Institute of Technology
Suffermany dam Village
Restrommer for 100 301
Custadore Di Tamelando.
25 04144 - 26270 262725
Fax 04144 - 262726



Ref: MRKIT/IQAC/2019-2020/Meeting/18

NAAC MEETING - 18

Date : 26/09/2019

Time : 10.30 am

Venue: Conference Hall

In attendance: All NAAC Coordinators

Meeting was convened by The Principal.

The following points were discussed in the meeting.

- 1. Principal approved the Criteria 1 and was convinced with the work done.
- 2. It was decided to complete the Criteria 2,3,4 & 5 on or before 09-12-2020.
- Completion of SSR document and uploading the same is tentatively scheduled at the end of first week of April.

IQAC Coordinator

Walter O Kattumanne

MRK Institute of Fechnology
Nathermangolom Village
Entramannarbeil - 608 301.
Caddalore D1. Templanda
25. 18144 - 260270, 262728
Fax: 04144 - 282728
2 - 91 0487691969



Ref: MRKIT/IQAC/2019-2020/Meeting/19

NAAC MEETING - 19

Date : 13/11/2019

Time : 2.00 pm

Venue: Circuit Lab (ECE, II Floor)

In attendance: All NAAC Coordinators

Meeting was convened by Mr. B.Karthikeyan, AP/EEE. The following points were discussed in the meeting.

- 1. Data collected from other department were presented and discussed.
- Instructed to replace the photos of few classrooms which were in poor resolution and captions to be shown with all images.
- All the Bills regarding Bandwidth of Internet Connection and Library Books purchase were shown and those are to be ordered in year-wise.
- 4. Numerical Data furnished in the descriptive part are to be verified once again.

5. Additional records like AMC for lifts, are to be added in Key Indicator 4.4.2

IQAC Coordinator

Lechnology O Nowherhole O Now Harding O Now

PRINCIPAL

D.I.S.,I.G.C.O.H.S.,M.I.S.T.E.,M.S.E.A(T).,
PRINCIPAL

MRK Institute of Technology Kattumannarkoil - 608 301.

MRK Institute of Technology

Nutturmangulum Village

Kattamannant of - 608 301

Caddalors On Tambhada

th ourse - 200270 282728

For 04144 - 262728

Land 144 - 262728

Ref: MRKIT/IQAC/2019-2020/Meeting/20

NAAC MEETING - 20

Date : 03/01/2020

Time : 11.00 am

Venue: Circuit Lab (ECE, II Floor)

In attendance: All NAAC Coordinators

Meeting was convened by Mr. K.Thiruvasagamoorthy, AP/Mech.

The following points were discussed in the meeting.

1. Criteria 6 data were collected from all departments.

2. Data from each department is collected and discussed about the consolidation format.

3. Date for SSR first review was fixed.

IQAC Coordinator

So Nature

MRK Institute of Technology Kattormongalam Village, Kartumannurkgil – 608 301. CERT Cuddalors Dr. Tambanda. 9% 04144 - 260270, 262728 Fax: 04144 -- 262728 +91 - 9487691969

Ref: MRKIT/IQAC/2019-2020/Meeting/21

NAAC MEETING - 21

: 28/02/2020 Date

Time : 1.00 pm

Venue: Communication lab

In attendance: All NAAC Coordinators

Meeting was convened by Mr. T. Periyasamy, AP/CSE.

The following points were discussed in the meeting.

- 1. The 13 metrics and the corresponding weightage for Criteria 7 Institutional Values and Best Practice were explained.
- The key indicators for all the metrics were discussed.
- Timelines was fixed for write up and data collection process for Criteria 7.
- 4. Guidelines are to be followed as per the SOP given by NAAC for data collection process and SSR preparation.

IQAC Coordinator

PRINCIPAL

Dr.K.ANANDAVELU, B.E., M.E., Ph.D. D.I.S.,I.G.C.O.H.S.,M.I.S.T.E.,M.S.E.A(T).,

MRK Institute of Technology Kattumannarkoil - 608 301.

MRK Institute of Technology Nucturmangalan Village, Kattumannarkoll - 608 MH. Cudelalore Di, Tambinadu. Q%: 04144 - 260270, 262728 Fax: 04144-262738 **学会工一条中省了各种工具的**



Ref: MRKIT/IQAC/2019-2020/Meeting/22

NAAC MEETING - 22

Date : 26/04/2020

Time : 1.45 pm

Venue: Seminar Hall

In attendance: All NAAC Coordinators

Meeting was convened by Mr. K.Thiruvasagamoorthy, IQAC Coordinator.

The following points were discussed in the meeting.

- 1. Criteria 1 review meeting held.
- 2. Mr.R.Arunkumar, faculty in-charge of Criteria 1, presented the complete SSR detail with all proof.
- 3. In criteria 1, key indicators 1.3.2 and 1.3.3 require additional data to be collected.
- 4. The collected data was informed to be submitted on 12-01-2021.

Coordinator

PRINCIPAL

Dr.K.ANANDAVELU,B.E.,M.E.,Ph.D. D.I.S.,I.G.C.O.H.S.,M.I.S.T.E.,M.S.E.A(T)., MRK Institute of Technology

Kattumannarkoil - 608 301.

MRK Institute of Technology Natturnangalam Villago, Natturnangalam Villago, Natturnangalam Villago, Outdalors (2): Taminada Villago, 201271, 262728 Pag. 19144 -- 262728 8 - 491 - 9487691960



Ref: MRKIT/IQAC/2019-2020/Meeting/23

NAAC MEETING - 23

Date : 01/06/2020

Time : 10.30 am

Venue: Circuit Lab

In attendance: All NAAC Coordinators

Meeting was convened by Mrs. A. Sivapriya, AP/Eng.

The following points were discussed in the meeting.

- 1. The Self Study Report (SSR) of Criteria 3 was presented to the NAAC Team.
- 2. The data collected for Criteria 3 were verified with reference to SOP.
- 3. Suggestions for improving the SSR were discussed.
- 4. Timeline was fixed for submission of final SSR of Criteria 3.

IQAC Coordinator

Ottommannathon of the China of

PRINCIPAL

MRK Institute of Technology Nattarmanyolan Villaye, Kartumannurkyil – 608 301. Cuddalora Ot, Tamilanda. 9%: 04144 - 260270, 262728 Fax: 04144 - 251725 **第二十分第一日本在7693949**



Ref: MRKIT/IQAC/2020-2021/Meeting/24

NAAC MEETING - 24

: 24/07/2020 Date

Time : 10.30 am

Venue: Digital Lab

In attendance: All NAAC Coordinators

Meeting was convened by Mr. R. Balamurugan, AP/Civil.

The following points were discussed in the meeting.

- 1. The data collected and disseminated for Criteria 2 were presented.
- 2. Description for Criteria 2 was finalized.
- 3. Verification of Data collected from college administrative office was done.

IQAC Coordinator

State of Technology (608 30°

PRINCIPAL

Dr.K.ANANDAVELU, B.E., M.E., Ph.D. D.I.S.,I.G.C.O.H.S.,M.I.S.T.E.,M.S.E.A(T)., **MRK Institute of Technology**

Kattumannarkoil - 608 301.

MRK Institute of Technology CERT

Haltermanyolan Villago,

Cuddalors Ot, Taminada.

Fax: 04144 - 202728 197 - 9467691969

Zattumannerkoil - 608 Mil.

0% 04144 - 260270, 262728

Ref: MRKIT/IQAC/2020-2021/Meeting/25

NAAC MEETING - 25

: 18/09/2020 Date

Time : 10.30 am

Venue: Digital Lab

In attendance: All NAAC Coordinators

Meeting was convened by Mr. K. Thiruvasagamoorthy, AP/Mech.

The following points were discussed in the meeting.

- 1. Prepare Self Study Report (SSR) of Criteria 6 was presented and documents were verified.
- 2. Corrections were discussed and updation of data was discussed, and the same has informed to all department.
- 3. Timeline was submission of update data is fixed.

IQAC Coordinator

O Kattum

PRINCIPAL

Dr.K.ANANDAVELU, B.E., M.E., Ph.D. D.I.S.,I.G.C.O.H.S.,M.I.S.T.E.,M.S.E.A(T).,

MRK Institute of Technology Humanna-koil - 608 301.



MRK Institute of Fechnology
Nationsangalam Village
Epsemannanigd - 608 301
Cuddadore 02 Temalnada
26 04144 - 200270 202728
Fag: 04144 - 252728
2 +97 0487897969



Ref: MRKIT/IQAC/2020-2021/Meeting/26

NAAC MEETING - 26

Date : 03/11/2020

Time : 3.30 pm

Venue: Circuit Lab

In attendance: All NAAC Coordinators

Meeting was convened by Mr. B.Karthikeyan, AP/EEE. The following points were discussed in the meeting.

- 1. Updated and Corrected descriptive part of Criterion 4 was presented.
- 2. Few more photos are to be added for Sports Activities.
- 3. Pending Documents from office are to be collected.
- 4. Split up details for Library Users and Proof for Journals usage are to be added.

IQAC Coordinator

Service of Technology Collaboration of Stattumannamen

MRK Institute of Technology
Nationangulam Village
Estimanuarkoil - 608 301
Cuddalore Di. Tambuadu.
96 04144 - 280270, 282728
Faz. 04144 - 382728
§ +91 - 9487891969



Ref: MRKIT/IQAC/2020-2021/Meeting/27

NAAC MEETING - 27

Date : 22/01/2021

Time : 11.00 am

Venue: Seminar Hall

In attendance: HOD & All NAAC Coordinators

Meeting was convened by Mr. K.Thiruvasagamoorthy, IQAC Coordinator.

The following points were discussed in the meeting.

- 1. The data collected for Criteria 5 was verified.
- Report prepared on student participation and activities for Criteria 5 − 5.3.3 are presented to the overall coordinators for verification.
- 3. Clarification regarding alumni engagement was also discussed in the review meeting.

IQAC Coordinator

608 301. Gornology Otominiannaruology

PRINCIPAL

Dr.K.ANANDAVELU, B.E., M.E., Ph.D.
D.I.S., I.G.C.O.H.S., M.I.S.T.E., M.S.E.A(T).,
PRINCIPAL

MRK Institute of Technology Kattumannarkoil - 608 301.

MRK Institute of Lechnology Seattermangalom Village Katturmannankeil – 508 MS Cumuniora Di Germinadu St. 04144 – 202720 202728 Sur : 04144 – 202728 K. 191 - 0487651980



Ref: MRKIT/IQAC/2020-2021/Meeting/28

NAAC MEETING - 28

Date : 10/03/2021

Time : 2.00 pm

Venue: Seminar Hall

In attendance: All NAAC Coordinators

Meeting was convened by Mr. T. Periyasamy, AP/CSE.

The following points were discussed in the meeting.

- 1. The SSR for Criteria 7 was reviewed.
- 2. All the photographs were suggested to be taken with Geotags.
- Regarding Criteria 7.2, for best practices were presented and out of them, two practices were finalized.
- It was informed that the data for all merits have to be collected for five years. The timeline for data collection process was fixed.
- Guidelines are to be followed as per the SOP given by NAAC for data collection process and SSR preparation.

IQAC Coordinator

Statumanna

PRINCIPAL

MRK Institute of Technology
Nathamangalam Village
Kattamanmarkou - 605 501
Caddalora Dt. Tamalanda.
26: 04144 - 260270, 262728
Faq: 04144 - 262728
4: 101 0487681060



Ref: MRKIT/IQAC/2020-2021/Meeting/29

NAAC MEETING - 29

Date : 28/04/2021

Time : 2.00 pm

Venue: Mechanical Department CAD/CAM Lab

In attendance: All NAAC Coordinators

Meeting was convened by Mr. K. Thiruvasagamoorthy, IQAC Coordinator.

The following points were discussed in the meeting.

- 1. Criteria 1 final SSR review meeting held.
- Mr. R. Arunkumar, faculty in-charge of criteria 1, presented the complete corrected SSR details with all proof.
- 3. Permission was received to upload the same in the NAAC website.

IOAC Coordinator

Sul Agranding Change Color Change Change Color Change Chan

Mick Institute of Technology Nationangalam Village Kathemanian keri — 608-301 (widalory illi, Tamihania Ph. 04144 — 260270, 262728 Tax. 04144 — 262728 § +91 - 9487891969



Ref: MRKIT/IQAC/2020-2021/Meeting/30

NAAC MEETING - 30

Date : 02/06/2021

Time : 10.30 am

Venue: Digital Lab

In attendance: All NAAC Coordinators

Meeting was convened by Mr. K.Thiruvasagamoorthy, IQAC Coordinator.

The following points were discussed in the meeting.

1. The final and revised SSR of Criteria 3 was presented to NAAC team.

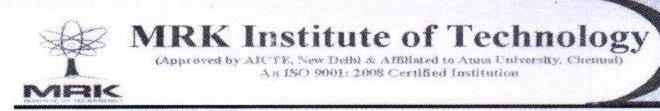
2. The data and proof of criteria 3 were verified with reference to SOP.

3. Guidelines for uploading SSR in NAAC website were presented.

IQAC Coordinator

A Technology O Hamman

PRINCIPAL



MRK Institute of Fechnology Nationangalan Village, Estimannarkoli - 608 301 Cadaline Dr. Tamilanda, Sh. 04144 - 260270, 262728 Far: 04144 - 262728 E + 91 - 9487691969



Ref: MRKIT/IQAC/2021-2022/Meeting/31

NAAC MEETING - 31

Date : 16/07/2021

Time: 10.30 am

Venue: Circuit Lab

In attendance: All NAAC Coordinators

Meeting was convened by Mr. K.Thiruvasagamoorthy, IQAC Coordinator. The following points were discussed in the meeting.

- 1. The contents and data collected for SSR were presented.
- 2. Verification of data collected for C-2 along with proof was done..
- 3. Due date was fixed for uploading the SSR data in the NAAC web portal.

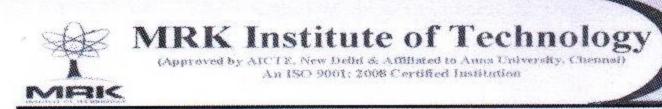
IQAC Coordinator

WELVE OF Technology CO

PRINCIPAL

Dr.K.ANANDAVELU,B.E.,M.E.,Ph.D.
D.I.S.,I.G.C.O.H.S.,M.I.S.T.E.,M.S.E.A(T).,
PRINCIPAL

MRK Institute of Technology Kattumannarkoil - 608 301.



MRK Institute of Technology Nationmongolom Village Enthumannarkyil — 606-501 Cuthalore Dr. Tamainada. 66: 04144 — 262776-262728 Fax: 04144 — 262728 4: +61: 0487691969



Ref: MRKIT/IQAC/2021-2022/Meeting/32

NAAC MEETING - 32

Date : 01/09/2021

Time: 12.30 pm

Venue: Mechanical Department CAD/CAM Lab.

Meeting was convened by Mr. K. Thiruvasagamoorthy, IQAC Coordinator.

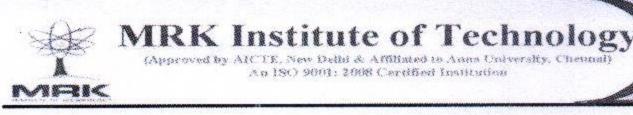
The following points were discussed in the meeting.

- 1. Review meeting was held for NAAC Criteria-1 data collection.
- 2. Criteria-1 faculty in-charge Mr. R. Arunkumar presented the Criteria-1 data.
- 3. Discussions made and valid suggestions of the members are incorporated in the Criteria-1.
- Corrections were made and finalized the data related to Criteria 1 and it was submitted to the principal for approval.

IQAC Coordinator

Watumanaana

PRINCIPAL



MRK Institute of Technology
Nationanagalam Village
Fattamanus/koti - 608-301
(Suddalore II. Taminada
26: 04144 - 262728
Faz: 04144 - 262728
\$: 491 - 9487801969



Ref: MRKIT/IQAC/2021-2022/Meeting/33

NAAC MEETING - 33

Date : 20/10/2021

Time : 10.00 am

Venue: ECE Department VLSI Lab.

Meeting was convened by Mr. K. Thiruvasagamoorthy, IQAC Coordinator.

The following points were discussed in the meeting.

- 1. Review meeting was held for NAAC Criteria-2 data collection.
- 2. Criteria-2 faculty in-charge Mr. R. Balamurugan presented the data.
- 3. Discussions made and valid suggestions of the members are incorporated in the Criteria-2.
- Corrections were made and finalized the data related to Criteria-2 and it was submitted to the IQAC for approval.

IQAC Coordinator

Way 608 301. See Change of Technology Co.

PRINCIPAL

MRK Institute of Technology Nationsangalom Village Entamentarical — 608-301 Caddalom 02, Templeada 96-04144 — 280270, 282728 Fox. 04144 — 262728 § -01-0487201960



Ref: MRKIT/IQAC/2021-2022/Meeting/34

NAAC MEETING - 34

Date : 06/12/2021

Time : 10.00 am

Venue: ECE Department VLSI Lab.

Meeting was convened by Mr. K. Thiruvasagamoorthy, IQAC Coordinator.

The following points were discussed in the meeting.

- 1. Review meeting was held for NAAC Criteria-3 data collection.
- 2. Criteria-3 faculty in-charge Mrs. A. Sivapriya presented the data.
- 3. The Criteria-3 includes the members' discussions and legitimate proposals.
- The information pertaining to Criteria-3 was corrected, completed, and then submitted to the IQAC for approval.

IQAC Coordinator

Granumanna de la constanta de

PRINCIPAL

MRK Institute of Lechnology

Nationamousland Village

Caldadors On Lemanacia

On Out 64 - 260-70, 262-728

Tal 1444 - 262-73



Ref: MRKIT/IQAC/2021-2022/Meeting/35

NAAC MEETING - 35

Date : 31/01/2022

Time : 10.00 am

Venue: Seminar Hall.

Meeting was convened by Mr. K. Thiruvasagamoorthy, IQAC Coordinator.

The following points were discussed in the meeting.

- 1. Review meeting was held for NAAC Criteria-4 data collection.
- 2. Criteria-4 faculty in-charge Mr. B. Karthikeyan presented the data.
- 3. Discussions made and valid suggestions of the members are incorporated in the Criteria-4.
- Corrections were made and finalized the data related to Criteria-4 and it was submitted to the IQAC for approval.

IQAC Coordinator

Sull Sull Consumation of Chantumation

PRINCIPAL

MRK Institute of Fechnology
Watterman galam Pellage
Katternermen ford - 608-301
Cuddalore Ot. Tamalmain.
On Delse - 280270, 282728
Fax 08188 - 282728



Ref: MRKIT/IQAC/2021-2022/Meeting/36

NAAC MEETING - 36

Date : 11/03/2022

Time : 12.30 pm

Venue: Mechanical Department CAD/CAM Lab.

Meeting was convened by Mr. K. Thiruvasagamoorthy, IQAC Coordinator.

The following points were discussed in the meeting.

- 1. Review meeting was held for NAAC Criteria-5 data collection.
- 2. Criteria in-charge Mr. A. Arulmozhi presented the Criteria-5 data.
- 3. Discussions made and valid suggestions of the members are incorporated in the Criteria-5.
- The data relating to Criteria-5 was corrected, completed, and sent to the IQAC for approval.

IQAC Coordinator

Technology O Hormanice

PRINCIPAL

MRK Institute of Technology
Verticemangation Vellage
Katamannachall - 608 308
Cuddestorn Dr. Tamahanda.
26: 04144 - 26270, 262728
Par. 04144 - 262728



Ref: MRKIT/IQAC/2021-2022/Meeting/37

NAAC MEETING - 37

Date : 29/04/2022

Time : 10.00 am

Venue: ECE Department VLSI Lab.

Meeting was convened by Mr. K. Thiruvasagamoorthy, IQAC Coordinator and also presented the Criteria-6 data.

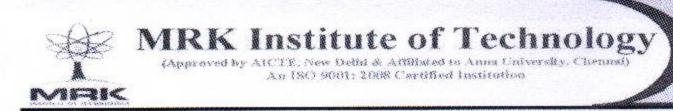
The following points were discussed in the meeting.

- 1. Review meeting was held for NAAC Criteria-6 data collection.
- 2. Discussions made and valid suggestions of the members are incorporated in the Criteria-6.
- Corrections were made and finalized the data related to Criteria-6 and it was submitted to the IQAC for approval.

IOAC Coordinator

608 301. John Charles of Tattumannario

PRINCIPAL



MRK Institute of Technology
Nationsongalam Village.
Xattamonicarkyni - 608 301.
(2ddalora Un Comdonada.
2n 04144 - 200270, 362728
2n 04144 - 202728
2n 04144 - 202728



Ref: MRKIT/IQAC/2021-2022/Meeting/38

NAAC MEETING - 38

Date : 10/06/2022

Time : 10.00 am

Venue: Seminar Hall.

Meeting was convened by Mr. K. Thiruvasagamoorthy, IQAC Coordinator.

We are discussed following points in the meeting.

- 1. Review meeting was held for NAAC Criteria-4 data collection.
- 2. Criteria-7 faculty in-charge Mr. T. Periyasamy presented the data.
- 3. Discussions made and valid suggestions of the members are incorporated in the Criteria-7.
- Corrections were made and finalized the data related to Criteria-7 and it was submitted to the IQAC for approval.

IQAC Coordinator

PRINCIPAL